

New Enhancements

Recurring Search Service

Further enhancing its Recurring Search Service, Corporation Service Company® now offers new query options and recurring multi-part searches, making Search Portfolio Management even easier. CSC's Recurring Search Service allows you to manage recurring searches through one familiar interface, and set up periodic searches to make sure no new judgments, tax liens or UCC liens are placed against your borrower. Read on to learn more about the new features.

CSC Adds New Query Options to Recurring Search Portfolio Management

CSC has added new query options to the **Recurring Search** page on Search Center, allowing you to query for specific Recurring Searches and providing a more versatile Search Portfolio Management package. The **Recurring Search** page now includes a new *Recurring Search Query* section (Figure 1). You can choose to view active or discontinued searches, and query by Last Initiated Date, Next Run Date, or view all records. When querying by Last Initiated Date and Next Run Date, a convenient drop-down menu prompts you to select a date range for the searches you want to view—including any custom date range that fits your business needs.

Once you have queried for the searches you want to view, you can export the selected searches to a convenient Excel® spreadsheet format, allowing you to sort a refined list and e-mail to multiple locations to gather information from decision makers about searches that require date changes, cancellation or other action.

Recurring Search Query

Query Criteria

Active Discontinued

Last Initiated Date Next Run Date View All

Past 45 Days

Select A Range

Past 7 Days

Past 30 Days

Past 45 Days

Past 60 Days

Custom Date Range

Clear All Execute Query

Recurring Searches

11 Recurring Searches Export

Parent Order	Subject	Account	RC No. 1 & 2 & 4	Jurisdiction	Service	Thru Date	Last Initiated	Frequency	Next Run
+ 14541230	tcby	100000	100000	AK - Aleutian Islands Recording District	UCC Summary by Debtor Name		08/29/2008	60	10/28/2008
+ 14541230	tcby	100000	100000	AK - Aleutian Islands Recording District	Federal Tax Liens		08/29/2008	60	10/28/2008
+ 14541230	tcby	100000	100000	AK - Aleutian Islands Recording District	Judgment Liens		08/29/2008	60	10/28/2008
+ 14541230	tcby	100000	100000	AK - Aleutian Islands Recording District	State Tax Liens		08/29/2008	60	10/28/2008

Figure 1: New Recurring Search Query section on the Recurring Searches page.

[Click here](#) to learn more about setting up and managing Recurring Searches.

CSC Offers Recurring Searches for Multi-Part Orders

CSC has expanded its Recurring Search functionality to include multi-part search orders, making cscfinancialonline.com Search Portfolio capabilities more robust. Going forward, you can set up a recurring 2, 3, or 4-part search, allowing you to customize your Search Portfolio according to your business needs. A 4-part lien search includes UCC, Federal Tax Lien, State Tax Lien and Judgment Lien searches, whereas 2 or 3-part searches include any combination of these services. A Suits, Liens and Judgments Search can also be ordered on Search Center as an offline Recurring Search.

To set up a 4-Part Search or Suits, Liens and Judgments search as a Recurring Search, select the service from the *Services* menu on Search Center and select **Yes** for the *Recurring Search* option (Figure 2). Select a report frequency and submit your search—the search will now appear in your Recurring Search Portfolio.

Setting up a customized 2 or 3-part search is similar. Select a service from the *Services* menu, enter search criteria and select **Yes** for the *Recurring Search* option. Rather than submitting the order for immediate processing, click **Add to List**. Add additional services as necessary, adding each to the list—and then save this list as a Favorite Search (Figure 3). Once submitted, your customized multi-part search favorite will be added to your Recurring Search Portfolio. Recurring Searches can be edited or cancelled at any time. Click for further instruction on setting up [Favorite Searches](#) or [Recurring Searches](#).

The screenshot displays the 'Search Information' form. The 'Type of Order' is set to '4-Part County Lien Search (UCC, Federal Tax Lien, State Tax Lien, Judgment Lien)'. The 'Recurring Search' checkbox is checked, and the 'Recurring Frequency' dropdown menu is open, showing options: 30 days, 60 days, 7 days, 30 days (highlighted), 45 days, 90 days, 180 days, and 365 days. A red box highlights the 'Recurring Search' section, and a yellow callout box with a red arrow points to the dropdown menu, stating: 'The Recurring Search option is now available for multi-part search orders.'

Figure 2: Recurring Search option for multi-part search orders.



The screenshot displays the Search Center interface. On the left, there are search criteria including Country (United States), State (California - 07/11/2005), and various options like 'Run now and receive instant results' and 'Include Lapsed Filings'. A yellow callout box with a red border points to the 'Add To List' button, containing the text: "1. Add select services to the *List of Orders* section using the **Add to List** button." On the right, the 'List of Orders' panel shows two orders. The first order, 'Order # 1', has a 'Service' of 'Federal Tax Liens - California, Alameda'. A yellow callout box with a red border points to the 'Save Favorites' button at the top of the panel, containing the text: "2. Click the **Save Favorites** button to save the list as a favorite. Once submitted, the customized search is added to your Recurring Search Portfolio."

Figure 3: Customized 2-Part Recurring Search on Search Center, using the **Add to List** button.

CSC Adds Filing Validation for New York S.O.S. UCC3 Amendments

When filing a UCC3 Amendment to add a debtor or secured party with the New York Secretary of State's office, a new filing validator will remind you to leave Box 6 blank, helping to ensure that your filing is recorded quickly and accurately with the jurisdiction. When filing a UCC3 to add a debtor or secured party, the New York S.O.S. requires that Box 6 is blank. If you want to enter the current debtor information on the form you can add it in Box 10, the optional filer reference box. The validator will appear on the **Order Details** page in the *Validator Messages* section.

CSC Enhances Search-To-Reflect for UCC3 Filings

When filing a UCC3 in Filing Center and selecting the Search-To-Reflect (STR) option, you can now add additional debtor names, ensuring a complete search on each individual debtor and giving you peace of mind that your filing is indexed as expected. If you order a Search-To-Reflect for your filing, CSC will run the search after the through date for the jurisdiction has passed the date on your filing (approximately 30 days after a filing is acknowledged by the jurisdiction), or as specified by your account preferences.

Going forward when you order a Search-To-Reflect with a UCC3 filing on cscfinancialonline.com, click the **Add Debtor** button to add up to four debtor names, in addition to the primary debtor (Figure 4). CSC will then run Searches-To-Reflect on each name to ensure that the filing office properly indexed each name. The debtor names will also appear in the Order Notes on the **Order Details** page (Figure 5).

Filing Form Type UCC1 UCC3 Mortgage

Include Co-op Addendum Yes No

UCC3 Type Continuation Termination Assignment Amendment

Type of Filing Diligence Will File Historical Filing

CSC Diligence Search-to-Reflect Yes No

STR Search Options Primary Debtor Only All Debtors

STR Start Date

Enter a start date in the STR Start Date field if you want your search results to show only records from that date forward.

Include documents with Search-to-Reflect

Certified

Debtor/Subject **Add Debtor**

Debtor2

Debtor3

Debtor4

References

Billing Ref

Continue

Order Details

Order Information

Billing Ref Test

Order Number 14542189

Order Status Pending Client Approval

Order Date 9/4/2008 4:53 PM

Subject ABC, Inc.

Service(s) Continuations - California, (S.O.S.)
UCC Search To Reflect - California, (S.O.S.)

Additional Debtors 123, Inc.
XYZ, Inc.
456, Inc.
Joe Smith

Order Notes 9/4/2008 - My First Test
9/4/2008 - Message for services in all jurisdiction of all states
9/4/2008 - Client would like an STR on all debtors. Please also run Search to Reflect on (123, Inc., XYZ, Inc., 456, Inc., Joe Smith)
9/4/2008 - Run STR by Filing Number
9/4/2008 - STR on this order will be delayed 8 days.
9/4/2008 - Filing Validation Results: 2

Edit Order **Additional Information**

Figure 4: New **Add Debtor** button for the Search-to-Reflect service on Filing Center.

Figure 5: Additional debtor names displayed on the **Order Details** page.

CSC Displays Tracking ID and Organizational ID for Tracking Orders

Recently CSC enhanced Corporate Tracking by assigning a unique Tracking ID to entities, which ensures that you get seamless tracking in the event of an entity name change (Figure 6).

Organizational ID is a number assigned to a corporate entity by a state to uniquely identify the entity, while *Tracking ID* is a unique number assigned by CSC to properly track changes to the entity's name or status. (Tracking ID is the Organizational ID number in most states.)

With a unique Tracking ID assigned for each entity in the CSC database, corporate tracking becomes flawless. For example, if John Doe, Inc. changes its name to Fred Jones, Inc., you are notified that the name change occurred and CSC continues to track the entity, now under the name "Fred Jones, Inc."—providing seamless entity tracking so nothing falls through the cracks.

In addition to the Offline Order List, Tracking ID is also displayed in the *Tracking ID* field in Filing Center, Search Center and Document Center and on the **Order Details** page. [Click here](#) for more information about cscfinancialonline.com Corporate Tracking service.

The screenshot shows the 'Offline Order List' interface for CSC Diligenz. The header includes the CSC Diligenz logo and the title 'Offline Order List'. Below the header, there are two columns of contact information: CSC's address and phone numbers on the left, and account details like date, contact number, account number, and company name on the right. A horizontal line separates this header from the order details. The order details include 'Order Number: 14541839', 'Subject: TITANS FOOD INTERNATIONAL LLC', and 'BillingRef: 42424'. Below this, there are fields for 'Jurisdiction: TN - (S.O.S.)', 'Services: Corporate Tracking', 'Certified: No', 'Request Docs: Yes', 'Expedite: No', and 'Notes: Offline Search Request'. A yellow highlighted box under 'Search Parameters:' contains 'Entity's Organizational ID: 0520405' and 'Tracking ID: 0520405'.

CSC Diligenz® Web-Based Due Diligence Services		<i>Offline Order List</i>	
6500 Harbour Heights Pkwy Suite 400 Mukilteo, WA 982757		Date: 9/4/2008	Contact: 9132
Ph: (800) 858-5294 Fx: (800) 345-6059		Account: 314150	Company: Silicon Valley Bank 3003 Tasman Drive Santa Clara, CA 95054 408-654-3082 / 408-496-2429
<hr/>			
Order Number: 14541839	Subject: TITANS FOOD INTERNATIONAL LLC	BillingRef: 42424	
Jurisdiction: TN - (S.O.S.)		Certified: No	
Services: Corporate Tracking		Request Docs: Yes	
Search Parameters:		Expedite: No	
Entity's Organizational ID: 0520405		Notes: Offline Search Request	
Tracking ID: 0520405			

Figure 6: The entity's Organizational ID and Tracking ID appear on Offline Order List.